



# COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**BEN WEHMEIER**  
County Administrator

**MICHAEL LUCKEY**  
Assistant to the County  
Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**\*4/18/24 Revised**



**TO:** Editors  
**FROM:** Ben Wehmeier, County Administrator  
**DATE:** April 17, 2024  
**SUBJECT:** JEFFERSON COUNTY Meetings – Week of April 22, 2024

<b>Monday</b> <b>April 22, 2024</b>	No scheduled county meetings		
<b>Tuesday</b> <b>April 23, 2024</b>	Drug Free Task Force Event	6:00 p.m.	Watertown High School 825 Endeavour Dr, Watertown
<b>Wednesday</b> <b>April 24, 2024</b>	<b>*Executive Committee (agenda revised)</b>	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
	Fair Advisory Board	7:00 p.m.	Videoconference OR Workforce Development 874 Collins Rd, Rm 103, Jefferson
<b>Thursday</b> <b>April 25, 2024</b>	Economic Development Consortium (JCEDC) / ThriveED Board of Directors	8:30 a.m.	Videoconference OR UW Extension 864 Collins Rd, Rm 8, Jefferson
<b>Friday</b> <b>April 26, 2024</b>	No scheduled county meetings		
<b>Saturday</b> <b>April 27, 2024</b>	No scheduled county meetings		
<b>Sunday</b> <b>April 28, 2024</b>	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# KNOWLEDGE IS POWER

**SUBSTANCE MISUSE EDUCATION SERIES**

JOIN US FOR A **FREE** COMMUNITY EVENT

**COME LEARN MORE FROM SURVIVORS, INDIVIDUALS IN RECOVERY, MEDICAL PROFESSIONALS & MORE!**

**SNACKS & DRAWINGS WILL BE AVAILABLE**

**WATERTOWN HIGH SCHOOL**

**APRIL  
23**

**6:00 – 8:00PM**



**WATERTOWN**  
UNIFIED SCHOOL DISTRICT



A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. No business will be conducted.

# AGENDA

**\*4/18/24 Revised**

## Executive Committee Meeting

### Videoconference OR

**Jefferson County Courthouse  
311 S. Center Avenue, Room C2003  
Jefferson, WI 53549**

Wednesday, April 24, 2024

8:30 a.m.

## Executive Committee

Steve Nass, Blane Poulson, Brandon White, Michael Wineke

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Election of Officers – Chair and Vice Chair
6. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
7. Approval of April 16, 2024 County Board meeting minutes
8. Approval of February 28, 2024 and March 27, 2024 Executive Committee minutes
9. Discussion and Possible Action on an Amendment to the Jefferson County Board Supervisory Plan to incorporate Ward 4 in the Town of Aztalan due to the newly created State Assembly and Senate Districts
10. **\*Discussion on District 12 County Board Appointment**
11. Update on Emergency Medical Services (EMS)/Public Safety
12. Financial Reports
  - a. Administration
  - b. Clerk of Courts
  - c. Corporation Counsel
  - d. County Board
  - e. County Clerk
13. County Administrator's monthly report
14. Assistant to the County Administrator's monthly report
15. Discussion and possible action on tentative future meeting schedule and agenda items  
The next scheduled meeting date: May 29, 2024 at 8:30 a.m.
16. Adjourn

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

## Fair Advisory Board

### AGENDA

Videoconference or  
Workforce Development Center  
874 Collins Road  
Jefferson, WI 53549

Wednesday, April 24, 2024  
7:00 p.m.

#### Fair Advisory Board Members

Kylene Anderson, Curt Backlund, Lindsay Baneck, Joy Brattlie, Jeremy Chwala, Kevin Doherty, Robert Ganzow, Brad Gefvert, LaVern Georgson, Angie Greving, Jessica Hansen, Ryan Isaacsen, Tom Kohls, Leah Mindemann, Hope Oostdik, Carie Pellmann, Heather Reu, Jim Schroeder, Gary Skalitzky, Kim Turner

1. Call to Order
2. Roll Call
3. Certification of compliance to Open Meetings
4. Review and approve Minutes from February 21, 2024
5. Review and approve Minutes from March 20, 2024
6. Public Comment
7. Introduction of Becky Roberts, Fair Park Director
8. Review of April 11<sup>th</sup> Fair Park Committee Meeting
9. Discussion and possible action on recommendation for Gravel Pad daily activities
10. Old Business
11. New Business
12. Next Meeting
13. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

# JEFFERSON COUNTY ECONOMIC DEVELOPMENT CONSORTIUM (JCEDC) & THRIVE ED BOARD AGENDA

Thursday, April 25, 2024

8:00 a.m. - Continental Breakfast / Networking

8:30 a.m. - Meeting

UW Extension/Workforce Development, 864 Collins Road, Room 8, Jefferson, WI 53549

AND VIA Zoom

Zoom Link: <https://us06web.zoom.us/j/86431259008?pwd=U2FveTM4TTUyTDF1dzJUcGp2SGpZZz09>

Meeting ID: 864 3125 9008

Passcode: 417932

Dial by your location: 1-309-205-3325

## **Board Members** – Jefferson County Economic Development Consortium (JCEDC)

Rebecca Houseman - City of Fort Atkinson, Drake Daily– City of Lake Mills, Timothy Freitag – City of Jefferson, Everett Butzine– City of Waterloo, Emily McFarland – City of Watertown, John Weidl– City of Whitewater, Kevin Mehringer – Village of Cambridge, Kyle Ellefson - Village of Johnson Creek, Kathy Weiss – Village of Palmyra, County Supervisor Bruce Degner, County Supervisor Mark Groose, County Supervisor Karl Zarlning

## **Board Members** – ThriveED

David Schroeder, Brian Knox, Casey Malesevich, Tom Dehnert, Scott Lausten, Don Lunak, Sr., Matt Mauthe, Andy Nelson, Kevin Paynter, Nate Salas, Stewart Wangard, Rebecca Houseman, Everett Butzine, Paul Ambrose, Tina Crave, Kellie Karpinski, Richard Keddington, Shawna Marquardt, Mike Anderson, Ben Wehmeier

- I. Call To Order
- II. Roll (Establish a quorum)
- III. Certificate of Compliance with Open Meeting Laws
- IV. Approval of Agenda – April 25, 2024
- V. Approval of JCEDC/ThriveED Minutes – February 28, 2024
- VI. Public Comment – Members of the public who wish to address the board on specific agenda items must register their request at this time.
- VII. JCEDC/ThriveED Reports
  - a. Discussion and Approval of Finance Reports for JCEDC
  - b. Discussion and Approval of Finance Reports for ThriveED
  - c. Discussion and Possible Action on Fees associated with the Live Local Development Fund (LLDF)
  - d. Board
    - i. Update: Committees
    - ii. Update: Bank First
  - e. Staffing Update
    - i. Update: Director of Community Development
    - ii. Report: Accountability Chart
  - f. Thriving Business
    - i. Presentation: Opportunity Pipeline
    - ii. Update: Jefferson County Food & Beverage Innovation Campus
  - g. Diverse Housing
    - i. Report: Jefferson County Housing Counseling
      1. Prepurchase
      2. Rehab

- ii. Report: Live Local Development Fund (LLDF)
      - 1. Update: Investors
      - 2. Update: Applications
  - h. Activated Workforce
    - i. Update: Jefferson County SHRM: Seeking Asylum Seekers Conference
    - ii. Discussion: Asylum Seekers
  - i. Trust & Partnerships
    - i. Report: Recent Presentations
      - 1. Watertown
      - 2. Watertown RDA
      - 3. Cambridge Economic Development Committee
    - ii. Report: Upcoming Presentations
      - 1. Fort Atkinson
    - iii. Community Discussion
      - 1. JCEDC board members are encouraged to share a brief update about their community, initiatives and/or challenges
    - iv. Thrive Board Discussion
      - 1. Thrive board members are encouraged to share a brief update about their company, initiatives and/or challenges
  - j. General Updates
    - i. Upcoming Events
      - 1. May 8, 2024 – 4:00 pm – Conversations with ThriveED, Location TBD
      - 2. May 23, 2024 – 8:30 am – JCEDC/ThriveED Executive Committee Meeting, 864 Collins Rd, Rm 12, Jefferson, WI 53549
      - 3. June 27, 2024– 8:30 am - JCEDC/ThriveED Board of Directors Meeting, 864 Collins Rd, Rms 8-9, Jefferson, WI 53549

## VIII. Adjournment

**Our Vision Statement is:** JCEDC / ThriveED will lead change necessary to support economic growth in Greater Jefferson County that results in healthy, thriving, and growing communities.

**Our Mission Statement is:** JCEDC / ThriveED will engage the public and private sectors in actions focused on attracting and supporting business growth that benefits the residents and communities in the Greater Jefferson County area.